



महानिदेशालय,
दत्तोपंत ठेंगडी राष्ट्रीय
श्रमिक शिक्षा एवं विकास बोर्ड
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
दूसरी मंजिल, रोजगार कार्यालय भवन,
पूसा परिसर, पूसा रोड, आई.टी.आई के निकट,
नई दिल्ली- 110 012
Phone : 011-25846223

DIRECTORATE GENERAL
DATTOPANT THENGADI NATIONAL BOARD FOR
WORKERS EDUCATION AND DEVELOPMENT
(Ministry of Labour and Employment, Government of India)
2nd Floor, Employment Exchange Building,
Pusa Complex, Pusa Road, Near I.T.I.,
NEW DELHI - 110 012
website : www.cbwe.gov.in
E-mail : ad-admin@cbwe.nic.in

आजादी का
अमृत महोत्सव

24 July, 2025

No. WE.17(38)/G.C.of Min/2015/PwBD/ 5433

OFFICE ORDER

In compliance with Section 23 of the Rights of Persons with Disabilities Act, 2016 and to ensure that the grievances of the employees are effectively heard and addressed, the undersigned is pleased to inform the appointment of Smt. Manda S. Thool, Assistant Director (GAD) as the **Grievance Redressal Officer**, till relinquishment of her charge or date of retirement, whichever is earlier. The contact details of Smt. Manda S. Thool, Assistant Director (GAD) is furnished below:-

Contact Details:-	Contact Number	- 98236 24530
	Email ID	- ad-gad@cbwe.nic.in

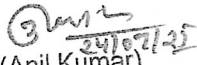
The Grievance Redressal Officer shall be responsible for:

1. To maintain a register of complaints in the manner
2. To receive and acknowledge grievances from employees.
3. To investigate the grievances in a fair and impartial manner within two weeks of its registration.
4. To facilitate an amicable resolution of the grievance within the stipulated timeframe.
5. To report the status of grievances to the appropriate authorities, if necessary.
6. To ensure confidentiality and maintain the integrity of the grievance redressal process.

Employees are encouraged to approach the Grievance Redressal Officer with their concerns and grievances, and the Officer shall make every effort to redress these in a timely and effective manner.

For any further queries or clarification, employees may contact the Grievance Redressal Officer via email or phone.

This is issued with approval of the Competent Authority.


(Anil Kumar)

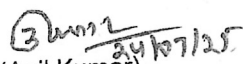
Assistant Director (Admn.)

To,

Smt. Manda S. Thool,
Assistant Director (GAD),
Dattopant Thengadi National Board for
Workers Education and Development
Headquarters,
New Delhi.

Copy for information to:-

1. The Section Officer, ESA Section, MoL&E, New Delhi with a request to communicate the same to office of the Chief Commissioner for Persons with Disabilities as contained point No. 1 of Section 23 of the Rights of Persons with Disabilities Act, 2016.
2. The Regional Director / Education Officer (SG) / Education Officer, DTNBWED, All, with a request to bring to the notice of all employees of concerned Regional Directorates,
3. The Assistant Director (OL), DTNBWED, New Delhi,
4. The Education Officer (Edn.), DTNBWED, New Delhi,
5. The Accounts Officer, DTNBWED, New Delhi,
6. PA to Chairperson, Governing Body of DTNBWED, New Delhi,
7. PA to the Director General, DTNBWED, New Delhi.


(Anil Kumar)

Assistant Director (Admn.)